



APPLICATION FOR EMPLOYMENT

DATE: _____

Location Applying For: **Tennessee**

Instructions: Please complete all sections as thoroughly as possible, even if attaching a resume. It is necessary to provide complete information as this will be used to determine eligibility. Incomplete applications may be rejected.

APPLICANT INFORMATION			
Last Name:		First Name:	
Mailing Address:			
City:	State:	ZIP Code:	
Home Phone:		Cell:	
Email:			
Date available to begin work?		When can we reach you? <small>(please specify days & hours in which it's best to contact you)</small>	
Are you authorized to work in the USA?		Position(s) applying for:	
Have you previously been employed at CRAIG? Yes No		Rate of pay expected:	
Do you have a valid drivers License? Yes No			
Do you have a reliable vehicle? Yes No			
Do you know anyone currently employed at CRAIG? if so, who?		Type of position applying for (check applicable): Regular Full Time Part time/Seasonal Summer Employment	

HARTLAND BRANCH

96 McLean Avenue
Hartland, New Brunswick
E7P 2K5 Canada

(506)375-4493

CAMBRIDGE BRANCH

315 Thompson Drive
Cambridge, Ontario
N1T 2B3 Canada

(519)623-9500

BLACKFALDS BRANCH

88 27323 TWP Rd 394
Lacombe County, Alberta
T4M 0S1 Canada

(403)356-0048

LAWRENCEBURG BRANCH

408 Commerce Way
Ethridge, Tennessee
38456 USA

1-800-861-1006

EDUCATION INFORMATION

Level	Name of School and Location	Area of Study	Attendance Dates		Diploma, Degree or Certificate Achieved
			From (mm/yy)	To (mm/yy)	
High School					
Business, Trade or Technical					
College					
University					
Other					

SKILLS AND ACHIEVEMENTS

To assist us in finding the position you are most qualified for, use this space to summarize your experiences, skills and/or qualifications. You may also include other information you wish us to consider when reviewing your application.

What prompted your application to CRAIG?

Social Media

Print Ad

Friend

Employee

Other

EMPLOYMENT HISTORY

Please provide a complete employment history, even if resume is submitted with this application.
 Explain any gaps in employment in the comments section.

Name of Present/Most Recent Employer (1)	Dates Employed From (mm/yy) To (mm/yy)		Summarize the nature of the workperformed and job responsibilities for this company.
Job Title/Position			
Location			
Supervisor/Manager and Their Title	Hourly Rate/Salary		
Supervisor/Manager Contact Info			
Type of Employment (Full Time, Part Time, Seasonal, Other)			
Reason for leaving or why you are considering leaving?			

EMPLOYMENT HISTORY

Name of Present/Most Recent Employer (2)	Dates Employed From (mm/yy) To (mm/yy)		Summarize the nature of the workperformed and job responsibilities for this company.
Job Title/Position			
Location			
Supervisor/Manager and Their Title	Hourly Rate/Salary		
Supervisor/Manager Contact Info			
Type of Employment (Full Time, Part Time, Seasonal, Other)			
Reason for leaving or why you are considering leaving?			

EMPLOYMENT HISTORY

Name of Next Previous Employer (3)	Dates Employed From (mm/yy) To (mm/yy)		Summarize the nature of the workperformed and job responsibilities for this company.
Job Title/Position			
Location			
Supervisor/Manager and Their Title	Hourly Rate/Salary		
Supervisor/Manager Contact Info			
Type of Employment (Full Time, Part Time, Seasonal, Other)			
Reason for leaving or why you are considering leaving?			

Comments (i.e. explain any gaps in employment and why any of the Supervisors/Managers listed should not be contacted):



REFERENCE AND BACKGROUND CHECK RELEASE FORM

I understand that part of the hiring process involves a pre-employment background check of the information I have provided on my application and/or resume. Therefore I authorize the release of any information concerning: education, employment history, driving record and/or any other information relevant to my potential employment at Craig Manufacturing Ltd. (CRAIG).

I hereby authorize representatives of CRAIG to contact my previous employers and references as supplied on my application and/or resume. CRAIG may obtain information concerning my past employment history, performance and/or any other information relevant to CRAIG.

I hereby declare that the information I have provided is accurate. I recognize that knowingly supplying false information will be grounds for immediate disqualification from consideration for employment with CRAIG, and would be grounds for termination with cause.

I understand that consideration for employment with CRAIG is contingent on the collection of satisfactory references and will not hold CRAIG responsible in any way upon the release of this information herein.

Name (please print): _____

Signature: _____

Date: _____

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